

# GOODS RETURN FORM



## NOTES:

You can return stocked items (items not sent direct from suppliers - exclusions stated on our websites) within 28 days of your purchase for a full refund (excluding any carriage charges). All returned items must be unused and in saleable condition. You should include a copy of your original purchase invoice.

If you have any questions regarding our returns policy, please call us on 01206 593312 or email us at [customerservice@profbuild.co.uk](mailto:customerservice@profbuild.co.uk)

## SENDING YOUR GOODS BACK:

For small items we recommend Royal Mail Parcel Post. Please ensure you obtain proof of postage in case there is a problem with your return. For larger items, we recommend DX Freight or Parcel Monkey.

Please note that you will be responsible for arranging carriage of goods, though we can assist in some circumstances or if you are in areas covered by our branch network. Please contact us on 01206 593312 if assistance is required.

---

### PLEASE COMPLETE ALL SECTIONS TO AVOID ANY DELAY IN PROCESSING YOUR REFUND

Name:	Item Code:	Item Description:	Quantity Returned:	Reason for Return:
Address:				
Postcode:				
Tel:				
Order no:				

Please add any other comments here:

.....

**PBSL GROUP  
1B ALTBARN  
HAWKINS ROAD  
COLCHESTER  
ESSEX  
CO2 8LG**

**AFFIX POSTAGE HERE**



**SENDER'S DETAILS:**

.....  
 .....  
 .....  
 .....